

Member Code of Conduct

1. Document control

1.1. Approval

Date approved	24/02/20
Approved by	Woodhall Spa U3A Committee

1.2. Version history

Version	Date	Author	Change summary
1	11/02/20		Taking U3A-KMS-DOC-016 from National Office Feb 2020 & Revisions after subcommittee review

2. Introduction

2.1. Purpose

The member code of conduct clarifies the standard of behaviour expected from each U3A member.

2.2. Scope

Relevant to all Woodhall Spa U3A members.

2.3. Related documentation

U3A-WSP-DOC-012 Guiding principles
 U3A-WSP-DOC-037 Complaints Procedure
 U3A-WSP-DOC-038 Disciplinary Procedure
 U3A-WSP-DOC-039 Grievance Procedure
 U3A-WSP-FRM-004 Membership application form
 U3A-WSP-FRM-007 Membership renewal form

3. Member Code of Conduct

U3A members are expected to conduct themselves in line with the Movement's Guiding Principles. They are also expected to treat each other with dignity and respect.

Specifically:

- Members are expected to know, follow and promote the Principles of the U3A Movement at every opportunity.
- Members must always act in the best interests of Woodhall Spa U3A and the U3A Movement, strive to uphold its reputation and never do anything which could bring their own, another U3A or the U3A Movement into disrepute or expose it to undue risk.
- Members are expected to use Woodhall Spa U3A's resources responsibly and only to further its stated charitable objects/purposes.
- Members are expected to reflect the current organisational policy of Woodhall Spa U3A, regardless of whether it conflicts with their personal views.
- Members are expected to abide by Woodhall Spa U3A's procedures and practices.
- Members are expected to treat each other with dignity and respect at all times.
- Advise Membership Secretary of change in personal details